

WEST LAFAYETTE POLICE MERIT COMMISSION MINUTES

February 12, 2007

The West Lafayette Police Merit Commission met in regular session at City Hall Council Chambers on February 12, 2007 at 7:30 pm. In compliance with the Indiana Open Door Law, notice of this regular meeting was sent to the press and posted. Copies of the meeting agenda and unapproved minutes of the January 8, 2007 Regular Meeting and January 30, 2007 Special Meeting were available at a table adjacent to the entrance to the Council Chambers.

Police Merit Commission Vice President Leverenz called the meeting to order and presided.

The Pledge of Allegiance was repeated.

PRESENT: Commissioners Don Corrigan, Larry Leverenz, Virginia Nead, and Joel Weber.

ABSENT: Commission President John Polles.

ALSO PRESENT: Commission Counsel Williams, Chief Marvin, Clerk-Treasurer Rhodes, and one member of the police department. No members of the public or the media were present.

APPROVAL OF MINUTES

- A. Commissioner Weber's motion "to approve the minutes for the Regular Meeting on January 8, 2007 as distributed" was unanimously adopted.
- B. Commissioner Weber's motion "to approve the minutes for the Special Meeting on January 30, 2007 as distributed" was unanimously adopted.

OLD BUSINESS

- A. Commissioner Corrigan reported that research was in progress on the topic of holding exit interviews for officers who resign.
- B. After comparing Commissioner's calendars, it was decided that Lieutenant and Captain promotional examinations will be given on Saturday, April 7, 2007 from 3:00 to 5:00 pm in the Police Training Room. Per the Police Merit Commission Rules and Regulations, eligible officers seeking promotion may sign up for the examination and obtain a study guide at the West Lafayette Human Resource Office.

NEW BUSINESS

- A. Based on what was discussed during the Executive Session earlier this evening, Commissioner Weber moved "that we no longer consider that applicant for

employment and provide the next name on the applicant Eligibility List to Chief Marvin.” The motion was unanimously adopted.

- B. Commission Vice President Leverenz requested an update on prospective employees. Chief Marvin reported that one background investigation has been completed with a copy of the investigation package provided prior to tonight’s Executive Session to Commissioners that are present. One background investigation is in progress. Deputy Chief Walker has contacted the applicant named on January 30, 2007 by phone and was informed that the applicant has employment with another agency and was no longer interested in a West Lafayette Police position. A written request to be removed from the eligibility list has not been received from this applicant. After discussion, Commissioner Corrigan moved “that Chief Marvin send a certified and regular letter to this applicant with one week to reply or be dropped from the eligibility list.” The motion was unanimously passed.
- C. Commission Vice President Leverenz reported that the background investigation package had been reviewed by the Commissioners present and discussed during their earlier Executive Session. Commissioner Weber moved “to extend a conditional offer of employment to the person whose background investigation package we received today.” The motion passed unanimously.
- D. Commissioner Weber moved to “revise Article I.B(2) to read: ‘Each January the members of the Commission shall elect the three officers from its own membership.’” After discussion, the motion was unanimously passed.
- E. Commissioner Weber moved to “revise Article II.D(4), the last sentence of this section to read, ‘A minimum weighted score of 75% is necessary for the applicant to be placed on the Eligibility List.’” After discussion, the motion was unanimously passed.
- F. Commissioner Weber moved to “revise Article II.F to read, ‘F. Filling Vacancies. The Chief shall notify the Commission in writing when a vacancy occurs in the department. The Commission President with one other Commissioner shall check the Eligibility List and the Commission President shall then provide the Chief with the name of the applicant having the highest score on the Eligibility List. Other Commission members should be notified of the name that has been provided, with the Secretary updating the master Eligibility List to reflect this. After an applicant’s name is given to the Chief, if the applicant declines to continue in the employment process, his/her name shall be removed from the Eligibility List. To continue in the employment process, the applicant must then:’” After discussion, Commissioner Weber moved to table the motion. The motion to table unanimously passed.

ITEMS FROM THE FLOOR

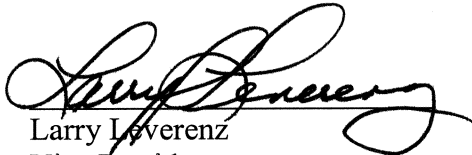
- A. Lieutenant Jason Dombkowski commented that applicants on the Eligibility List decline all the time. It is a very competitive environment for finding employees.

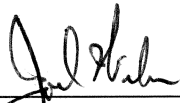
PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting adjourned at 7:56 pm.


Larry Leverenz
Vice President



Joel Weber
Secretary

WEST LAFAYETTE POLICE MERIT COMMISSION
Meeting Agenda, 12 February 2007
7:30 P.M., Council Chambers, City Hall

Opening

Pledge of Allegiance
Roll Call
Approval of Minutes for Meeting on 8 January 2007
Approval of Minutes for Special Meeting on 30 January 2007

Old Business

Possible update concerning holding exit interviews for officers who resign
(Commissioner Corrigan)
Setting the date(s) for the LT and CPT promotion exams in April (Commissioner
Leverenz)

New Business

Decision concerning the applicant who was discussed in the Executive Session
(Leverenz)
Proposed changes to Articles I & II of WLPMC R&R (Commissioner Weber)
Status of the last named applicant (Leverenz)

Items from the Floor

Public Comments

Adjournment